

Service-Learning Steering Committee Meeting  
Thursday February 22, 2007 @ 9:00-10:00 am  
LRC 507

Minutes

Present: Rachel Hildebrant, Lance Grahn, Patricia Ploetz, Julie Schneider, Toni Sage, James Sage.

Discussion:

A. Continuing conversation about VISTA/WiCC sustainability: Steps to take?

Pam Proulx-Curry (Executive Director of Wisconsin Campus Compact) has altered the timeline of our campus VISTA appointment so that August 2007 marks the \*beginning\* of our third (and final) year of having a VISTA on our campus for free (well, not quite for free; in order to qualify to receive a VISTA, our campus must remain a member of Wisconsin Campus Compact, and provide the VISTA member with office equipment, space, supplies, a phone, etc.). Michele has signed up for another term and at this moment plans on remaining on campus as a VISTA/Service-Learning Coordinator until August 2007.

Patricia, James, and Michele continue to work on proposals for sustaining a service-learning coordinator on campus, in addition to re-applying for an additional 3-year VISTA position.

We will need to include Virginia Helm and Steve Bondeson in planning, and by early Summer we should be prepared to provide a comprehensive vision of the future of service-learning on campus.

B. Campus conversation regarding the definition of Service-Learning: Steps to take?

It was suggested that our campus-wide definition of service-learning reach out to the Criterion 5 group (Neal Haywood), and to Faculty Governance (Chris Sadler).

C. Faculty Handbook on Service-Learning: review, revise, update

James asked SLSC members to review the draft of the Faculty Handbook on service-learning that Michele has written. Please report to James or Michele with any suggestions, revisions, deletions, or additions. We need some further development in the area of learning goals, as well as developing community partnerships.

James also announced that he will be creating a Service-Learning Steering Committee web page that will act as a clearinghouse of materials (including PowerPoint slides from the recent Colloquium, additional recourses, meeting minutes, and latest information regarding service-learning on campus.

D. CAESE's Summer Course Re-Design Program

Patricia provided a brief overview of past examples of the CAESE's Summer Course Re-Design Program, as well as some preliminary details regarding this summer's service-learning focus.

This summer, a group of up to six faculty (from different departments/colleges) will work together to re-design existing courses. A number of structured support activities are planned, including reading seminars, peer feedback, and a series of workshops focusing on learning outcomes, assessment, developing community partnerships, and reflection. CAESE will open the application process soon, hopefully offering faculty up to \$1000 for participating.

Announcements & Up-coming Events:

- Spring Semester 2007 Service-Learning Brown Bags (please spread the word!):
  - March 2<sup>nd</sup> 1:30-2:30, LRC 507 “Funding a Service-Learning Course” (Dickinson)
  - April 6<sup>th</sup> 1:30-2:30, LRC 507 “Creating effective Reflection for Service-Learning Projects” (Sage)
- Future meetings of the Service-Learning Steering Committee (all meetings in LRC 507):
  - Thursday, March 29 @ 9 am (week \*after\* spring break)
  - Thursday, April 26 @ 9 am
  - Thursday, May 17\* @ 9 am (scheduled during finals week... we may want to change this?)