

## **APPENDIX D – INSTITUTIONAL SUMMARY**

### **The Institution**

The University of Wisconsin – Stevens Point  
2100 Main St.  
Stevens Point, WI 54481  
Linda Bunnell, Chancellor

### **Type of Control**

UWSP is part of the University of Wisconsin System, a state supported university system. The University of Wisconsin System, in accordance with state statutes, is governed by an eighteen-member Board of Regents. Sixteen of these are appointed by the state Governor to seven-year terms, and two student representatives are appointed to two-year terms. The President of the UW System, the thirteen Chancellors of the universities, the Deans of the two-year colleges, and the Chancellor of Extension and the two-year colleges are appointed by the Board of Regents. The Regents establish the basic parameters within which the different constituencies of the UW System function, including budgets, admission standards, and tuition rates.

At each of the universities the chief executive officer and the person responsible for programs and operations is the Chancellor. UWSP's current Chancellor (its thirteenth) is Linda Bunnell. She was officially inaugurated on June 1<sup>st</sup>, 2004, succeeding Interim Chancellor Virginia M. Helm (2003-2004) and prior Chancellor Thomas George (1996-2003).

The administrative staff who report directly to the Chancellor are the Vice Chancellors of the three major divisions of the University, two unit directors, and three staff officers:

- Provost and Vice Chancellor for Academic Affairs—Mark A. Nook;
- Vice Chancellor for Business Affairs—Greg Diemer;
- Vice Chancellor for Student Affairs—Bob Tomlinson;
- Executive Assistant to the Chancellor—Rob Manske;
- Special Assistant to the Chancellor for Affirmative Action—Mai Vang;
- Administrative Specialist—Jean Scherer;
- Director of the Office of Institutional Research—Shari Ellertson;
- Director of the UWSP Foundation—Todd Kuckhan;
- Director of University Relations and Communications—Stephen Ward.

These administrative units operate in an environment of shared governance with the Faculty Senate and the Student Government Association (SGA). Faculty governance is an important tradition at UWSP. Faculty are responsible primarily for curriculum and for the hiring, promotion, tenure, and retention policies for faculty; they also play an important role in recommending policies to the administration in many other areas.

### **History of Institution**

The University of Wisconsin-Stevens Point was founded in 1894 as Stevens Point Normal School, a teacher-training institution with an initial enrollment of 152 students. It was first accredited (as Stevens Point Normal School) in 1916 and maintained this status until 1922, when it was dropped because of failure to submit required documents.

Reaccredited in 1951, UWSP has remained accredited ever since. In 1967 accreditation was extended to include preliminary accreditation for the Master of Science in Teaching Home Economics. In 1969 preliminary accreditation was also granted for the Master's of Science in Teaching-Biology and the Master's of Science in Speech Pathology-Audiology. UWSP is accredited without stipulation for bachelors- and masters-level degrees. Its Clinical Doctorate in Audiology was accredited by the HLC in May, 2006. The University does not offer degrees at off-campus venues and is not accredited to offer programs via distance education. However, it is in the process of obtaining UW System approval and, thereafter, HLC accreditation for asynchronous delivery of its degrees.

Originally part of the Wisconsin State University System, the Stevens Point campus became part of the University of Wisconsin System in 1971. The University of Wisconsin System comprises two doctoral institutions, eleven comprehensive institutions (collectively known as the University Cluster), and thirteen two-year colleges. The UW System also has several substantive articulation agreements with the Wisconsin Technical College System that allow students to transfer between the two statewide (but operationally separate) postsecondary systems. UWSP is one of the eleven comprehensive institutions, offering bachelor's degrees, master's degrees, and a Doctorate in Audiology (in collaboration with UW-Madison). It offers 48 majors and 78 minors leading to Bachelor of Arts, Bachelor of Science, Bachelor of Music, and Bachelor of Fine Arts degrees. UWSP also offers an associate's degree and a variety of master's degrees.

UWSP is now home to approximately 8,700 undergraduate and graduate students and 400 faculty, of whom nearly two-thirds possess doctorates or other terminal degrees; the campus boasts a 20:1 student to faculty ratio and also the highest percentage in the UW System of undergraduate courses taught by tenure-track faculty. This point is frequently cited by students as a major factor in their decision to attend UWSP. The campus is frequently ranked as one of the top public midwestern universities in U. S. News and World Report's College Rankings. Half of all incoming freshmen rank in the top 25 percent of their high school graduating classes, with an average high school GPA of 3.4 and an average ACT score of 23.

The campus supports over 180 student clubs and organizations, including student government, multicultural clubs and organizations, community service and professional clubs, professional and academic organizations, and Greek organizations. The campus television and radio stations, as well as the campus newspaper, are staffed and run by students. Students and faculty can also participate in 25 intramural and 22 club sports, and opportunities abound to attend theater, concerts, dance programs, and art exhibitions. In addition, more than one in five UWSP students spend time in one or more of twenty different foreign countries as part of study-abroad programs offered by UWSP's Office of International Programs.

UWSP's main campus comprises roughly 400 acres and 35 buildings, including fourteen residence halls housing around 3,100 students. Recent additions include an expanded and enhanced University Center (which opened in January, 2008) and the Noel Fine Arts Center, which includes theaters, a concert hall, an art gallery, and state-of-the-art practice and performance spaces. Just to the north (though still part of the campus) lies the 275-acre Schmeckle Reserve, a natural area that provides a managed habitat for native

ecologies as well as affording campus and community members a wide variety of outdoor education and leisure opportunities, including biking, canoeing, nature walks, and fishing. UWSP also maintains a number of facilities off-campus, including the Central Wisconsin Environmental Station (CWES) and Treehaven, both of which are teaching, learning, and recreational environmental centers that are wholly owned and operated by UWSP.

As these last comments suggest, one of UWSP's distinctive features is its focus on the environment: helping students, faculty, staff, and members of the community become more responsive and responsible stewards of the earth's resources is the main thrust of many of the University's most innovative and important programs. UWSP is striving to become a more self-sustaining campus. Many examples of this initiative exist, including the student-staffed College of Professional Studies Café and its commitment to using food from local organic producers, the increasing use of solar domestic hot water, the Learning Resource Center's "green roof," the inclusion of photovoltaic panels on one of the residence halls and the Noel Fine Arts Center addition, and the overall campus commitment to go "off the grid" in five years. The College of Natural Resources (CNR) clearly represents the University's commitment to a global outlook on environmental issues, not least through its establishment of the internationally-recognized Global Environmental Management Center (GEM). Established in 2000 as a world-class center for outreach education in natural resources and environmental management, GEM's purpose is to link faculty, students, and citizens worldwide in pioneering and applying practical learning methods and technology to solve natural resource problems. The CNR also operates three field stations mentioned above—CWES, Schmeckle Reserve, and Treehaven—that serve both students and the community as sources of environmental information, education, and recreation.

Beyond this, UWSP demonstrates that it is fulfilling its educational mission through many points of strength. External reviewers in November, 2006 noted that UWSP offers strong academic programs with regional and, in some cases, national prominence; that students cite the strength of its academic programs as one of the major reasons for choosing UWSP; and that retention and graduation rates (79% and 58%, respectively) are high, significantly higher than at most peer institutions. Assessment data reflect strong skills among UWSP graduates, who are regularly sought by employers because of their reputation for being highly qualified.

## **Student Body**

The Fall 2007 enrollment characteristics of UWSP are as follows:

### **Headcount Enrollment:**

Total Enrollment -- 8,897

Freshmen -- 2,389

Sophomores -- 1,746

Juniors -- 1,775

Seniors -- 2,594

Specials -- 142

Graduates -- 251

### **Enrollment Profile:**

Females -- 54%

Wisconsin Resident -- 92%

Minority -- 5%

Full-time -- 90%

Under 25 Years of Age -- 87%

Living on Campus -- 36%

## **Regional or Institutional Accreditation**

UWSP is accredited by the North Central Association of the Higher Learning Commission. The most recent accreditation site visit was March 30-April 2, 2008.

## **Personnel and Policies**

Retention, tenure and promotion policies are described completely in the University Handbook, Chapter 4, Section 3. A brief summary appears here.

An individual to be considered for appointment or promotion must meet at least the stated minimum qualifications of training and experience for the appropriate rank:

**Instructor:** master's degree or equivalent, preferably with evidence of progress toward a higher degree;

**Assistant Professor:** earned doctorate or the highest degree normally earned in the field;

**Associate Professor:** earned doctorate or the highest degree normally earned in the field and, normally, a minimum of 5 years (7 years for part-time) of teaching experience at the college level;

**Professor:** earned doctorate or the highest degree normally earned in the field and, normally, a minimum of 10 years (13 years for part-time) of teaching experience at the college level, plus evidence of scholarly academic standing as demonstrated through publication or other professional attainment.

The primary responsibility for evaluation of faculty for purposes of retention, promotion, merit, tenure, salary, and post-tenure review rests with the faculty of the individual departments. All faculty and administrators who appraise performance shall have completed appropriate training provided through the vice chancellor's office. Evaluation of the faculty member's teaching ability by students and peers is required.

The hiring salary schedule is updated annually to help establish starting salaries for new hires. The salary schedule considers previous experience and the assigned educational preparation code and specifies the minimum salary at the time of hire. Market factors may dictate a higher starting salary than that suggested by the hiring schedule. Starting salaries are negotiated among the applicant, the chairperson, and the dean. The provost or appropriate vice chancellor must approve all salaries.

A comprehensive benefits package is provided to all faculty, described in detail in the University Handbook, Chapter 8. Standard benefits include a retirement package, health, dental, optical and disability insurance, sick leave, liability insurance, and domestic partner benefits.

### **Educational Unit**

The Paper Science and Engineering (PSE) Department, although physically located in the Science Building on the UWSP campus, is administratively located in the College of Natural Resources. The current administrative structure appears below. The PSE Department chair reports to the Dean of the College, who in turn reports to the Provost.

The College of Natural Resources at the University of Wisconsin Stevens Point is the nation's largest and premier undergraduate institution for natural resources and environmental management. The College has deep roots in Wisconsin's strong conservation heritage, inspired by Aldo Leopold, John Muir, Gaylord Nelson and others.

The program's beginnings can be traced to 1946, when the nation's first "conservation education" major was established at UWSP. Today, the College emphasizes hands-on field training and an integrated core curriculum that exposes students to the multiple disciplines of forestry, soils, water resources, wildlife and human dimensions of natural resource management. To facilitate this field-oriented approach to learning, the College has 3 field stations -- Central Wisconsin Environmental Station, Schmeckle Reserve, and Treehaven. In addition, the College offers a renowned program in paper science and engineering.

The College's strong reputation can be attributed largely to its longstanding commitment to recruit faculty who enjoy and excel at teaching. CNR faculty also led the campus in research grants, creating opportunities for students to participate in scholarly research. Individual student success is a high priority in the College, as evidenced by an excellent job placement rate for our graduates.

The College currently has 10,000 alumni, 1300 undergraduate majors and 80 plus faculty and staff.

### **Credit Unit**

One semester credit normally represents one class hour or three laboratory hours per week. One academic year normally represents 30 weeks of classes, exclusive of final examinations.

The Paper Science and Engineering major requires 142 semester credits. Students typically require five years to complete their degree because of their cooperative work experience taking them off-campus for a semester during their sophomore year.

### **Instructional Modes**

The UWSP Paper Science and Engineering major is an on-campus, daytime program.

### **Grade-Point Average**

A minimum grade point average of 2.0 (on a 4.0 scale) is required for graduation. There are no exceptions.

### **Academic Supporting Units**

Chemistry Department James Brummer, Chair	Mathematical Sciences Nate Wetzel, Chair	Department of Physics and Astronomy Robert Beeken, Chair
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### **Non-Academic Supporting Units**

University Library  
Kathy Davis, Director

Information Technology  
David Dumke, Director and Chief Information Officer

### **Faculty Workload**

The department chairperson is responsible for establishing individual teaching loads within the department. A full-time teaching load is 24 credit hours or the equivalent. Each faculty member should have a maximum of 3 separate class preparations per semester. Laboratory hours are typically equated to lecture hours on a 3 to 2 ratio. Supervision of student teachers and practica are typically equated to lecture hours on a 2.5 to 1 ratio. There should be a maximum of 18 contact hours per week for each faculty member, except for faculty on temporary appointments.

### **Tables**

The tables that follow will provide information about the College of Natural Resources and the Paper Science and Engineering program. The tables include:

Table D-1. Programs Offered by the College of Natural Resources

Table D-2. Degrees Awarded and Transcript Designations by the College of Natural Resources

Table D-3 a, b. Support Expenditures

Table D-4 a, b. Personnel and Students

Table D-5 a, b. Program Enrollment and Degree Data

**Table D-1. Programs Offered by the College of Natural Resources**

Program Title	Modes Offered				Nominal Years to Complete	Administrative Head	Administrative Unit or Units (e.g. Dept.) Exercising Budgetary Control	Submitted for Evaluation		Offered, Not Submitted for Evaluation	
	Day	Cooperative Education	Off Campus	Alternate Mode				Now Accredited.	Not Now Accredited	Now Accredited	Not Now Accredited
Paper Science and Engineering (BS)	X				4	Gerard Ring		X			
Fisheries & Water Resources (BS)	X				4	John Houghton					See Note
Forestry (BS)	X				4	John Houghton				SAF	
Human Dimensions of Natural Resource Mgmt. (BS)	X				4	John Houghton					See Note
Soil and Waste Resources (BS)	X				4	John Houghton					See Note
Wildlife Ecology (BS)	X				4	John Houghton					See Note
Natural Resources (MS)	X	X	X		2	John Houghton					See Note

NOTE: Most professional organization affiliates do not accredit programs. All programs of the College meet the individual certification standards of the professional organizations with which they are affiliated.

**Table D-2. Degrees Awarded and Transcript Designations by College of Natural Resources**

Program Title	Modes Offered				Name of Degree Awarded	Designation on Transcript
	Day	Co-op	Off Campus	Alternative Mode		
Paper Science and Engineering	X				Bachelor of Science	Bachelor of Science Major: Paper Science and Engineering
Fisheries and Water Resources	X				Bachelor of Science	Bachelor of Science Major: Fisheries and Water Resources
Forestry	X				Bachelor of Science	Bachelor of Science Major: Forestry
Human Dimensions of Natural Resource Management	X				Bachelor of Science	Bachelor of Science Major: Natural Resource Management
Soil and Waste Resources	X				Bachelor of Science	Bachelor of Science Major: Soil and Waste Resources
Wildlife Ecology	X				Bachelor of Science	Bachelor of Science Major: Wildlife Ecology
Natural Resources	X	X	X		Master of Science	Master of Science Major: Natural Resources

**Table D-3a. Support Expenditures**  
College of Natural Resources

<b>Fiscal Year</b>	<b>2007</b>	<b>2008<sup>a</sup></b>	<b>2009<sup>b</sup></b>
<b><i>Expenditure Category</i></b>			
Operations (not including staff)	\$98,123	\$91,980	\$72,913
Travel	\$20,897	\$14,741	
Equipment			
(a) Institutional Funds	\$2,500		
(b) Grants and Gifts	\$28,956	\$29,212	\$29,000
Graduate Teaching Assistants			
Part-time Assistance (other than teaching)	\$27,735	\$6,200	\$15,700
Sales Credits	-\$128,059	-\$124,540	0

**Table D-3b. Support Expenditures**  
Department of Paper Science and Engineering

<b>Fiscal Year</b>	<b>2007</b>	<b>2008<sup>a</sup></b>	<b>2009<sup>b</sup></b>
<b><i>Expenditure Category</i></b>			
Operations (not including staff)	\$6,230	\$4,300	\$5,000
Travel	\$1,150	\$2,173	\$1,200
Equipment			
(a) Institutional Funds			
(b) Grants and Gifts <sup>c</sup>	\$10,000	\$10,000	\$11,000
Graduate Teaching Assistants			
Part-time Assistance (other than teaching)			
ABET expenses		\$9,000	
Program Revenue Income	\$68,618	\$43,102	\$50,000

- Notes:   a     Through May 2008 of FY 2007-2008  
           b     Estimated  
           c     Support for paper machine operation from Paper Science Foundation

**Table D-4a. Personnel and Students  
College of Natural Resources  
Year: 2007-08**

	HEAD COUNT		FTE	RATIO TO FACULTY
	FT	PT		
Administrative	7	--	7	
Faculty (tenure-track)	36	3	39	
Other Faculty (excluding student Assistants)	--	--	--	
Student Teaching Assistants	11	--	11	0.28
Student Research Assistants	47	--	47	1.21
Technicians/Specialists	3	--	3	0.08
Office/Clerical Employees	6	--	6	0.15
Others	--	--	--	--
Undergraduate Student enrollment (includes freshmen and sophomores)	1304	--	1304	33.44
Graduate Student enrollment	58 *	45	34 **	0.87***

\* Part time graduate students are in Master of Science Natural Resources Environmental Education program

\*\* University policy defines a “full load” for graduate students as 9 semester hours.

\*\*\* Does not include part-time graduate students in Master of Science Natural Resources Environmental Education program.

**Table D-4b. Personnel and Students  
Paper Science and Engineering  
Year: 2007-08**

	HEAD COUNT		FTE	RATIO TO FACULTY <sup>3</sup>
	FT	PT		
Administrative <sup>4</sup>	0		0	
Faculty (tenure-track)	3		3	
Other Faculty (excluding student Assistants)	0		0	
Student Teaching Assistants	0		0	
Student Research Assistants	0		0	
Technicians/Specialists	1		1	
Office/Clerical Employees	1		1	
Others <sup>5</sup>	0		0	
Undergraduate Student enrollment <sup>6</sup> Includes freshmen and sophomores	33		33	11.0
Graduate Student enrollment	0		0	

**Table D-5a. Program Enrollment and Degree Data  
College of Natural Resources**

		Academic Year	Enrollment Year					Total Undergrad	Total Grad	Degrees Conferred			
			1st	2nd	3rd	4th	5th			Bachelor	Master	Doctor	Other
CURRENT		FT	349	247	251	457	NA	1304	58	226	33	NA	NA
		PT						--	45				
1	2006-2007	FT	364	223	247	462	NA	1296	59	244	37	NA	NA
		PT						--	51				
2	2005-2006	FT	315	225	246	453	NA	1239	46	221	19	NA	NA
		PT						--	49				
3	2004-2005	FT	299	195	260	425	NA	1179	39	227	29	NA	NA
		PT						--	47				
4	2003-2004	FT	281	218	235	446	NA	1180	46	269	27	NA	NA
		PT						--	41				
5	2002-2003	FT	309	228	246	453	NA	1236	42	240	38	NA	NA
		PT						--	54				

NA—not applicable

FT--full time

PT--part time Note: "Part-time" are graduate students enrolled in Master of Science Natural Resources Environmental Education (MSNREE) program.

**Table D-5b. Program Enrollment and Degree Data  
Paper Science and Engineering**

	Academic Year		Enrollment Year – Fall Term Only					Total Undergrad	Total Grad	Paper Science and Engineering Degrees Conferred by Academic Year			
			1st	2nd	3rd	4th	5th			Bachelor	Master	Doctor	Other
CURRENT	FT												
	PT												
1 2006-07	FT		7	6	10	10	NA	33	NA	2	NA	NA	NA
	PT												
2 2005-06	FT		8	11	9	12	NA	40	NA	10	NA	NA	NA
	PT												
3 2004-03	FT		9	8	8	12	NA	37	NA	7	NA	NA	NA
	PT												
4 2003-04	FT		3	12	5	25	NA	45	NA	19	NA	NA	NA
	PT												
5 2002-03	FT		9	15	13	36	NA	73	NA	23	NA	NA	NA
	PT												

**NOTE: NA = not applicable**