

classified Staff Appreciation Week

Classified Staff Appreciation Week was celebrated during the week of September 29–October 3, 2008.

The name of one lucky classified employee was drawn each day to be the “special person for the day.” That “special person” received a visit from a CSAC member who presented them with a thank-you balloon along with a UWSP cloth bag with some candy and a great prize donated by Mind and Body Connections. Congratulations to the lucky employees:

- ❖ **Linda Garski**, International Programs
- ❖ **Lucy Kluck**, Residential Living
- ❖ **Juli Bowling**, Chemistry/Safety & Loss
- ❖ **Samuel Sanchez**, UC Custodial
- ❖ **Carol Grasamkee**, International Programs

Classified staff were also able to use the University Cardio Center for free during Appreciation Week.



On Tuesday, September 30, Ginamaria Javurek, a

UWSP Graduate Assistant, led a tour of Schmeeckle Reserve, the University's best green space! The attendees received a brief history of the Reserve and then toured the Cedar Sign Shop and the wonderful Gift Shop, both which help fund the Reserve. (Cedar signs are available to special order. Go to <http://www.uwsp.edu/cnr/Schmeeckle/Signs/>)

The group took a short walk on the path around the Visitors Center, which is part of the Green Circle Trail. Ginamaria pointed out the campfire pit, where most of the exciting night time programs are held, the composting

demonstration area, a bat monitoring site and the wildflower prairie. The group then walked through the Wisconsin Conservation Hall of Fame, learning about some of its history and enjoying all the historic artifacts.

Schmeeckle Reserve, a 275-acre natural area on the north end of campus, was created to protect and restore native ecological communities, serve as an outdoor classroom for students and teachers, and provide recreational opportunities to all visitors.

On Wednesday, Sallie Scovill, PhD, School of Health Promotion and Human Development, gave a presentation on office ergonomics and stretches you can do at your workstation. The participants learned basic office ergonomics, how to assess your work station & beneficial stretches to perform during the day.



The CSAC Brat and Burger Sale was held on Thursday in the Sundial from 11:00 a.m. to 1:00 p.m. All proceeds were donated to “Empty Bowls” of Portage County. Please visit <http://www.emptybowlsportageco.com/index.html> for more information on Empty Bowls.

Twenty five people attended the presentation on the ETF Retirement Calculator given by Julie Hayes, University Benefits Specialist, on Friday, October 3. Julie explained the two methods of calculating retirement benefits – the formula and money purchase methods. The Employee Trust Funds WRS Calculator is at <http://etfonline.wi.gov/ETFcalculatorWeb/etf/internet/member/ETFretirementcalcinput.jsp>

CSAC would like to thank all who participated in the activities of the week. A special thank you to Mind & Body Connections, the Cardio Center, Ginamaria Javurek, Sallie Scovill and Julie Hayes.

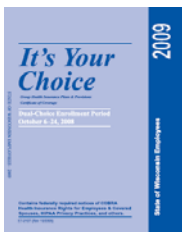
Benefits Fair
Wednesday, October 15, 2008
9:00 a.m. to 4:00 p.m.
Alumni Room
Dreyfus University Center

The 2008 Benefits Fair—a great stop on the road to health, wealth and happiness! Simply put, if you select the right package of benefits and then utilize the options appropriately, you will enjoy better health and have more money in the bank. As you reach a comfortable combination of healthy and wealthy your happiness quotient goes up. Personnel Services is interested in having very happy associates!

We have invited a host of vendors, representatives and UWSP departments to facilitate your overall benefits enrollment experience. Please do stop at the Benefits Fair in the Alumni Room of the DUC on October 15, 2008 between the hours of 9:00 am and 4:00 pm.

This year there will be free blood-pressure checks, fitness testing, and experts available from our benefits plans to answer your questions. There will also be a representative from the Social Security Administration; an Employee Trust Funds Specialist; an associate from the Deferred Compensation Plan and most of our 403b providers to make sure that you can get answers for all your retirement questions. Our hope is to make this a comprehensive one-stop place where your benefits questions are fully addressed and you are able to enroll in the items that will help you achieve your life goals.

Dual Choice



The annual Dual-Choice enrollment period has been set for October 6 – 24, 2008. During this enrollment period currently insured employees may change health plans or switch from single to family

coverage without restrictions. Changes are effective January 1, 2009.

No action is necessary if you do not want to change plans or change coverage. If you want to switch plans or change your level of coverage, you must complete a new health application.

Please review the “It’s Your Choice” book carefully to determine which health plan is best for you and your family. The book is

available online at

http://etf.wi.gov/publications/dc_content/dc_2009/State_ET2107/ET2107_complete.pdf. The book contains crucial information about health insurance including which plans are available, how to choose a plan, and what is covered.

There are also open enrollment opportunities for Employee Reimbursement Accounts (ERA), Anthem DentalBlue, OptumHealth Vision (formerly Spectera), EPIC Dental & Excess Major Medical Insurance and UW Employees, Inc. Life Insurance.

Julie Hayes, University Benefits Specialist, has sent several emails explaining the enrollment opportunities.

Sustainability Initiative



Lynn Markham, UW-Extension Land Use Specialist in the College of Natural Resources, is working on an initiative to distribute 5,000 compact fluorescent light bulbs (CFLs) and information about local sustainability groups at the presidential polls on November 4th. The CFLs and information will be handed out for FREE in some polling places in Stevens Point, Town of Stockton, and Marathon County.

The goal of this project is to enable residents in Portage and Marathon Counties to take an immediate first step toward sustainability in their own homes. CFLs use at least 2/3 less energy than an incandescent bulb, burn cooler, last up to 10 times longer, and produce a steady, quiet, warm white light, saving energy, money and time!

This project is funded by the Wisconsin Environmental Education Board and many local sponsors, and organized by:

- Stevens Point Eco-municipality
www.sustainablepoint.org
- Sustainable Stockton
<http://sustainablestockton.org>
- Commission for a Greener Tomorrow (greater Wausau area)
www.gogreencentralwisconsin.com

If you have any questions about the project or the sustainability groups, contact Lynn at lmarkham@uwsp.edu or 346-3879.

Department News

Printing & Design

Printing & Design has installed a new booklet maker and a new DocuCutter. The booklet maker will booklet larger booklets at a faster rate decreasing turn around time on all booklet jobs. The DocuCutter will automatically perforate sheets for jobs such as raffle tickets. This machine will also reduce turn around times on business card, greeting cards and raffle ticket orders.

Center for Land Use Education

The Center for Land Use Education in the College of Natural Resources has published the Wisconsin Land Use Megatrends: Energy, the fourth in a series. This publication may be of interest to anyone concerned with energy use and consumption.

The other three publications in this series cover land use trends related to Wisconsin's forested lands, Wisconsin's housing trends, and Wisconsin's recreation.

Bob Newby, University Services Associate 2, did the layout and design for the three latest publications in the series.

For more information, contact the Center for Land Use Education at 346-3783 or landcenter@uwsp.edu or go to <http://www.uwsp.edu/cnr/landcenter/pubs-megatrends.html>.



United Way



Robyn Woytasik, General Ledger Accounting, and Dr. Jeana Magyar-Moe, Psychology, have volunteered to co-chair the 2008 UWSP United Way campaign.

This year, United Way officials have set a fundraising goal for Portage County of \$2,300,000 based on identifiable needs of our community. The 2008 UWSP campaign goal is \$35,000. Last year, 225 UWSP donors gave a total of \$32,348.36. Your contribution is an investment in our community.

The United Way theme this year is "*New Roads to a Stronger Community*." The United Way of Portage County funds 34 different programs and impacts the lives of 40,000 residents in Portage County by providing basic needs and self-sufficiency, developing children and youth, strengthening families for a lifetime, and promoting health, healing and crisis intervention.

Contribution forms will be distributed. You may designate your pledge to a specific United Way agency, or to a United Way agency in a surrounding community.

For every \$10 donated you will receive one raffle ticket (a maximum of 10 tickets per contributor) that will make you eligible for several prizes including a \$600 electronic & technology shopping excursion at Best Buy, Packer tickets, Badger basketball tickets, an HD television, 60-second shopping spree at County Market, 4-day passes for Mt. Olympus water & theme park in Wisconsin Dells, two round trip airline tickets, and the chance to be "Pointer for a Day." To participate in this drawing, tickets and pledge forms must be returned by November 18. Prize winners will be announced to the public on December 2.

Dollars For Your \$ense



The Dollars for your \$ense program rewards Classified employees for their suggestions and ideas that will improve operations, increase efficiencies and improve safety conditions within the University. Three employees will receive awards for their suggestions at a reception on October 16th.

Jessie Rust, Grounds, will receive a \$25 award for her suggestion involving campus bike racks. Many students and staff still ride bikes during the winter months, and because of the snow, bike racks are sometimes inaccessible. The racks are located in close proximity to sidewalks, which makes snow removal efforts difficult because there's little room for removing the snow. Jessie suggested providing permanent covered shelters in various locations throughout the campus to place bike racks in the winter. In the summer the bike racks could be removed and the shelter used to house picnic tables.

David Stokes, Power Plant Operator, will also receive a \$25 award for his energy saving suggestion. In the Power Plant, fluctuations in plant pressure and high steam demands require boilers to be kept in hot standby. The largest boiler (boiler #4) requires several therms of natural gas per hour to keep it warm. David suggested running a steam line, which is already in existence, to the heating coil at the #4 boiler.

David Cummings, Protective Services, received a certificate for his suggestion. If an emergency situation arises during events at the Health Enhancement Center (HEC), there should be a safe place for people to go after evacuating the building if there is inclement weather. David suggested having the north doors to the Science Building unlocked for people to escape severe weather. This would prevent someone from injury due to the weather conditions, after escaping a potential hazard from inside the HEC.

UPDC Grants

The Classified Staff Personnel Development Subcommittee strongly encourages Classified Staff to submit grant requests for training and development projects. The funds administered by the University Personnel Development Committee (UPDC) may be granted to individuals for career development and for some group projects.

Classified employees receiving UPDC grants include:

- **John Gosz**, Web & Media Services, \$2,019, "*Broadcast Education Association (BEA) National Associations Of Broadcasters Conventions*"
- **Wendy Peterson**, Environmental Health & Safety, \$334, "*2008 Ergonomics Conference & Expo*"

Development grants support Classified Staff development and training. Examples of projects that have been funded include: attending annual conferences directly related to your position on campus, sending a maintenance person to a seminar for training, sending clerical employees to a course on developing lead worker skills, and bringing a speaker to campus to conduct seminars.

One copy of your proposal should be submitted to Grant Support Services, Room 204, Old Main, no later than noon on September 19, 2008, February 6, 2009, or March 13, 2009. Funds requested in the September 19 round must be expended before June 30, 2009. Funds requested in the February 6 round must be expended before October 1, 2009. Funds requested in the March 13 round must be expended before January 31, 2010.

Classified Staff may apply for small grants at any time during the academic year until May 1. Activities eligible for this category must cost \$500 or less, and they require at least a \$100 match from the applicant's unit. Requests for more than that amount should be submitted at one of the three regularly scheduled deadlines. One (1) copy of your proposal should be submitted a minimum of three weeks prior to the activity, to Grant Support Services, Room 204, Old Main.

If you have a question about submitting a grant, you may contact either Cindy in the Grant Support Services Office at 346-2632 or cmarczak@uwsp.edu; or JoAnne Evica, at jevica@uwsp.edu. Samples of successful grant applications are available in the Grant Support Office.

The Pointer Mascot



McKenzie, a two-year English Pointer, was recently adopted from a Pointer rescue in Michigan and has been representing the Pointer spirit at sports events and other campus activities.

The Chancellor has always wanted an English Pointer as a live mascot for UWSP. The biggest obstacle was the ongoing care and housing for the dog. Rob Manzke, Chancellor's Office, and his family offered to adopt a Pointer if they could find one with the right temperament - one that would get along with kids and cats!

McKenzie was originally from Kentucky and was given up for adoption because her owner didn't have enough time to take care of her. "Pointers from Oz" is a Pointer rescue out of Michigan. They contacted the Kentucky Humane Society to rescue McKenzie, transported her to Michigan and posted her for adoption through Petfinders.com, which is where Rob found her. Rob contacted the rescue's owner, Erin, and adopted the dog in early July. English Pointers need a lot of exercise, so Rob & McKenzie go running each morning and Rob's wife, Amanda, takes her for a walk in the evening. McKenzie has been a wonderful addition to the Manzke family and to UWSP!



New Classified Employees (Permanent and Project)

Cheryl Burmeister, Custodian, Academic Custodial
Steve Edseth, Custodian, Academic Custodial
Steve Elsen, Power Plant Operator, Power Plant
Robert Fix, IS Technical Services Sr., Information Technology
Rene Garduno, Custodian, UC Custodial
Dawn Golomski, Custodian, Academic Custodial
Vicki Hafkenmeyer-Anderson, Financial Specialist 1 (75%), UWSP Foundation
Julie Johnson, Financial Specialist 1 (50%), UWSP Foundation
Jim Kizewski, Custodian, Residential Living
Wally Lassa, Custodian, Academic Custodial
Wade Martin, Custodian, UC Custodial
Deb Mortensen, University Services Associate 2-Project, Continuing Education
Susan Mory, Library Services Assistant Adv/Lead, Library
Mike Mutz, Custodian, Academic Custodial
Cheryl Newman, Custodian, UC Custodial
Mary Jo Oliver, University Services Associate 2-Project, Continuing Education
David Procknow, Electrician, Facility Services
Ron Rekowski, Custodial, Academic Custodial
Darrel Sampson, Custodian, UC Custodial
Samuel Sanchez, Custodian, UC Custodial
Eric Smith, Custodian, Academic Custodial
Janet Smith, University Services Associate 2, Admissions
Jessica Tomaszewski, University Services Associate 2-Project, Continuing Education
Bridget Victorey, Custodian, Academic Custodial
David Whitley, Facilities Maintenance Specialist, Facility Services

Transfers

Kay Juhnke, from University Services Program Associate (B) in Residential Living to University Services Program Associate (B) in Communicative Disorders
Christine Mezera, from Custodian in Academic Custodial to Custodian in UC Custodial
Renee Nachman, from Financial Specialist 2 in UWSP Foundation to Financial Specialist 2 in the Point Card Office
Dale Prentice, from Custodian in Academic Custodial to Custodian in Residential Living
Bruce Sroda, from Custodian in Academic Custodial to Custodian in Residential Living

Farewell!!

Diane Dieterich, retired from Admissions
Joan Gresens, retired from Library
Jim Groshek, retired from Academic Custodial
Tom Lewis, retired from Residential Living
Bob Masuca, retired from Academic Custodial
Debbie Metzger, transferred to UW Parkside
Christine Neidlein, retired from Library
Anne Orlikowski, resigned from Academic Custodial
Joan Ratchman, retired from Communicative Disorders
David Stokes, transferred to UW Eau Claire
Lisa Viegut, resigned from UWSP Foundation
Paul Wopp, transferred to UW Marathon County
Kathleen Wrycza, retired from Library
Jeremy Wyss, resigned from Natural Resources

“Wicked”

CSAC is planning a bus trip to the Broadway musical “Wicked” on Saturday, February 21, 2009 in Appleton. There are a limited number of seats available. The seats are in the Family Circle section, Rows A and B. The transportation details are still being worked out, so the final cost of the trip is not definite yet. The tickets are \$75. Please contact Libby Raymond (lraymond@uwsp.edu) to reserve your tickets.

“Wicked” is the untold story of the Witches of Oz. For more information, go to <http://www.wickedthemusical.com/#AboutWicked>.



Barb Grunwaldt, Foundation, will graduate in December with an MS in Human and Community Resources.

Jackie Engum, Biology, is very happy to report that her daughter, Juliann, graduated with honors from UW-Milwaukee Peck School of the Arts with a BFA in Dance in May of 2008. Juliann is teaching dance classes for the UWSP Continuing Education & Outreach program, as well as at Turning Point Dance Academy here in Stevens Point.

Heather (Tetzlaff) Springer, Library Administration, was married on July 26, 2008. Heather and Scott's wedding was in Stevens Point and their reception was at the Holiday Inn.

Mikayla Hoffman, Foreign Student Office, and her husband, Erik, traveled to Puerto Rico in June for their honeymoon. They were married in December.

Sally Marchel Handrich, Continuing Education, is a grandma for the first time. Her daughter & son-in-law, Kelly & Andy Lawry, had a baby boy, Declan Jon, on July 4, 2008. They live in Madison.

2008-09 Classified Staff Advisory Council

Stacey Allen-Bannach	Natural Resources	4232
Jackie Engum	Biology	4524
Patti Everson	Bursar	2088
JoAnne Evica	Residential Living	2397
Shelly Janowski	Facility Services	2552
Libby Raymond	Academic Affairs	3880
Joan Schuh	Health Services	4648
Rob Spindler	Printing & Design	4037
Heather Springer	Library	2105
Anne Swenson	Library	4937
Robyn Woytasik	General Ledger Accounting	4691
Peter Zuge	Information Technology	4831

University Committee Appointments

Budget Review Committee – *Robyn Woytasik*, General Ledger Accounting

Classified Awards Selection Committee – To be determined

Classified Grants Committee - *Fred Hopfensperger*, Surplus Store; *Kathy Paulson*, UC Administration

Committee on Status of Women - *Eileen Gavinski*, Faculty Senate; *Stacey Allen-Bannach*, Natural Resources

Environmental Health & Safety Committee-*Anne Swenson*, Library

Equity and Affirmative Action Committee – *Lisa Ebert*, Health Promotion & Human Development, *Joe Konopacky*, (Co-Chair), Academic Custodial; *Robyn Woytasik*, General Ledger Accounting

Facilities Naming Committee - *Carol Wake*, Natural Resources

Parking Appeals Committee – *Linda Pluke*, Multicultural Affairs

Plan 2008 Committee – To be determined

Sargis Award Committee – To be determined

University Affairs Committee - *Tammy Hanson*, Natural Resources

University Technology Committee – *Janis Borski*, Information Technology

University Personnel Development Committee - *JoAnne Evica*, Residential Living; *Stacey Allen-Bannach*, Natural Resources; *Joan Schuh*, Health Services

THANK YOU to all the individuals who accepted appointments on various ad hoc and search and screen committees. Your time and talent in representing Classified Staff is very much appreciated.



CSAC Website

The CSAC website has a new look! This summer the website was changed over to a new format. Check it out at <http://www.uwsp.edu/governance/classified/>. With the help from UWSP Web Design, **Anne Swenson**, Library, is working to update all the information. The website has information on committees, meeting minutes, newsletters, the Sargis and Employee Recognition Awards, and Classified Grant procedures.