

Use reverse or additional sheet, if necessary.

		BUDGET SUMMARY			
Administering Organization		Project Director			Telephone Area/No.
Budget Category Expense	Project Activity	Grant Request Round each item to whole dollars	Match Round each item to whole dollars	Match Type (i.e., monetary, service, or supplies) & Source of Match	
Salary/Honoraria (Name or Position) (Rate & time period)	Activity				
Project Director at \$20.00/hour	10 hours 1. finalize preparations		\$200	Service/WCEE	
	16 hours 2. host workshop		\$320	Service/WCEE	
	5 hours 3. press releases and letters		\$100	Service/WCEE	
	5 hours 5. arrangements for follow up meeting		\$100	Service/WCEE	
	8 hours 6. host follow-up meeting		\$160	Service/WCEE	
	10 hours 7. evaluation		\$200	Service/WCEE	
Program Representatives at \$20/hour					
Ten co-presenters at 2 hours each	2. host workshop		\$400	Service/partner programs	
3 co-presenters at 8 hours each	6. host follow-up meeting		\$480	Service/partner programs	
Workshop Participants					
15 participants graduate credit tuition scholarship @ \$275 each	2. 2-day workshop	\$4,125			
15 substitute teacher reimbursements @ \$100/participant	6. follow up meeting	\$1,500			
Course Instructor					
Instructor will be paid \$1,000 as an adjunct faculty teaching a graduate course	2. 2-day workshop		\$1,000	Monetary/course revenue	

