

## December 2, 2001 Meeting

**Schmeckle Reserve,  
Stevens Point, WI**

### MINUTES

1. The meeting was called to order at 11:55 a.m. Present were board members Geoffrey Bishop, Mike Anderson, Jim McGinity, Rebecca Clarke, Bobbi Zbleski, Elizabeth Janvrin, Mary Pardee, Michael Flitter, and student board member Seth Huebner. Christy Allar was in attendance for part of the meeting.
2. Motion to approve the minutes of the October 20, 2001 meeting by Michael F., seconded by Jim. Discussion of a change: Bobbi wasn't there and should be removed from attendance list. Motion passed unanimously.
3. Treasurer's report – Mary reported that there had not been any reply from the IRS regarding the past due taxes. WAEE is only \$965 ahead for the year, including profits from MEEC.
4. Awards – Elizabeth said that some members brought up the fact that we haven't awarded an Aldo Leopold Award in years. The board should be sure someone is nominated and the award is given out. Awards committee will be asked to push the AL Award. Bobbi suggested the awards should be on the web site. It was agreed that the awards structure should be looked at the March meeting. Bobbi is updating the plaques in the WCEE. Christy is sending out nomination forms for 2002.
5. Administrative Assistant Report – Christy reported that she has been working on the election mailing, MEEC, taxes, award nomination mailing, and getting WAEE's finances up to date.
6. MEEC Update from Jim/Mary V.T. – Jim submitted a written report. Not all final committee reports are in. Jim is creating a binder and disk to assist future MEEC planners. A major concern was about 226 fewer full conference registrations than planned. Net income: \$9207.40 (but not complete at this time).
7. Fall Conference 2002 – Becky – The conference will be at the Lions Camp and chaired by Lauren Ebbecke.
8. Fall Conference 2003 – Mike A. is going to take some pictures of Telemark Lodge so we can look at it as a possible site. A discussion about ways to organize future conference chairs/committees should ensue at the March meeting.
9. Winter Workshop 2002 – Mary – A registration and tentative agenda is about to go out to all members and in the EE Network mailings.
10. EPA Grant Update – WAEE is involved in two grants. The first is Kathe Conn is working on an EE directory. The second grant (\$8000) involves funding to discuss the future of MEEC and other regional efforts.

11. Election Committee Report – Geoffrey for David Eagan – Nomination forms have been sent to all members.
12. Budget – Paul and Mary are working on a budget plan. Committees should let them know if they have any special budget needs.
13. Liaisons were noted to be: Nature and Environmental Center Section-Kathe Conn, WEEB-Pat Marinac, NAAEE-Bobbi and Michael F., Spring Adventure-Jerry Mullins, Midwest EE Conference IL-Mary Vymetal-Taylor, PLT-Susan Gilchrist
14. Student Report – Seth noted that we need student scholarships for Winter Workshop. Mike F. motion: **Four hundred dollars (\$400) will be designated for Winter Workshop student scholarships out of the MEEC auction income.** Mike A. seconded. Discussed that we should talk about future scholarship funding at the March meeting and set policy. Motion passed unanimously. Bobbi will put the scholarship application form on our web site.
15. Membership Committee – Elizabeth reported that there are two member outings planned: a timber wolf outing in February and a bogging outing in summer. Listserv and electronic newsletter guidelines were sent to all board members via email. A discussion about the WAEE website took place. All board members agreed that it is an important service to our membership and that Christy needs to have time built into her schedule to work on the website.
16. Staff Positions – Jim volunteered to put together info on other states' EE organization staffing situations for the March meeting. Paul decided that the executive committee would look at Christy's hours and duties. Mike A. motioned that the executive committee could negotiate an increase in time or salary for the administrative assistant position for up to 25 hours per week. Mike F. seconded the motion. Upon discussion, Becky motioned to amend the original motion to: **The executive committee has permission to negotiate an increase in time or salary for the administrative assistant position for up to 25 hours per week. The effectiveness of the increased salary/hours will be reviewed after 4 months.** Mike A. seconded. Elizabeth brought up the possibility of a bonus instead of more hours. Motion passed (8 yes, 1 abstained) as amended.
17. Network Committee – Mike A. – Mike gave all board members a listing of state EE organizations. He is planning to compile a resource book on other state organizations by asking them all for information. Mike is also planning to create a standard flyer form for member outings.
18. Nature and Environmental Center Section – Jim – Kathe Conn is the liaison, and Jim is her liaison to the board. There will be a meeting on accreditation at Nature's Classroom in February or March.
19. Upcoming EE News Articles - Jim is doing a bio for the Dec. 10 issue and a MEEC article, Mary will submit Winter Workshop information, David Eagan will be contacted to take care of elections, Kathe Conn will submit a Nature and Environmental Center Section article. The next bio will be Mary.
20. Policy Book Update – Seth will send all past minutes to Cindy Halter. Elizabeth will ask Cindy if she can have it done by the March meeting. Pat Marinac is assisting Cindy.

21. Board Training – Elizabeth mentioned she would like the board to continue training to promote comradeship. A possibility is Leadership and the New Science by Margaret Wheatley (suggested to Elizabeth by Abby Ruskey).
22. Paul received a survey from IL regarding the next MEEC. He and Geoffrey answered the questions and Paul read them to the board to make sure there was agreement. There were no disputes.
23. Geoffrey reminded all board members to periodically review our priorities to help keep us on track.
24. Geoffrey thanked outgoing board members Michael Flitter, Elizabeth Janvrin and Seth Huebner for their service to the board and WAEE.
25. Motion to adjourn at 3:35 by Mike F., seconded by Elizabeth. Motion passed unanimously.

Submitted by Mary Pardee, 2/20/02