

**Schmeeckle Reserve,  
Stevens Point, WI  
August 3, 2001**

**Board Members present:** Paul Denowski, Elizabeth Janvrin, Jim McGinity, Bobbi Zbleski and Michael Flitter.

**Others present:** Christy Allar (Administrative Assistant).

**Board Members absent:** Seth Huebner, Mary Pardee, Michael Anderson, Geoffrey Bishop, Becky Clarke and Brandie Cheatham.

Paul Denowski, Chair, called the meeting to order at 12:22 P.M.

**Approval of the June, 2001 minutes:** (Bobbi) Motion: To approve the June 2001 minutes. (Elizabeth seconds). *Passed unanimously.*

**Public Input:** None.

**Treasurer's Report:** (Christy) Christy distributed the financial report for the quarter, the MEEC numbers and an updated list of accounts. Board discussed the need for an established budget. Christy gave an update on the status of the past years tax returns and steps taken to get everything filed.

**Administrative Assistant Report:** (Christy) Christy updated the board on current Registration information, paperwork for the work-study student, and all current projects.

**MEEC:** (Jim) Discussion of Kratt Brothers presentation and how things are shaping up. Bobbi spoke about the Leadership Track and trying to get presenters. There was discussion about putting together a media presentation and a panel discussion. There was some leadership turnover in the Field Trips chair. The Committee is still looking for volunteers.

**Winter Workshop:** (Christy) The date has been set for first weekend in Feb. and the site has been reserved.

**Student Report:** (Bobbi) Brandie and Seth were to be splitting up the schools and making contact with organizations.

**Membership Committee:** (Elizabeth) The membership committee is looking at the database and at updating members' information. There has been discussion of the member outings. They have also talked about doing a post card to promote the web site. Scott Johnson has been working on things. They have also discussed the organization members and the benefits.

**Networking Committee:** Nothing to report.

**Nature Center:** A note from Sterling Strathe was read updating the board on his current activities and the status of the other “Loose Group”.

**Fall Conference:** A flyer or web site poll to establish a theme and site have been discussed.

**Scholarship Update:** (Jim) There has been one scholarship application received. There was discussion of who will be on the selection committee.

**Policy Book:** Nothing to report.

**Adventure Weekend:** The board supports the Adventure Weekend but is not interested in taking over. Geoffrey had suggested that we send a letter showing our support in the way of mailing labels. (Michael) ***Motion:*** To send a letter regarding the Adventure Weekend. (Jim seconds) *Passed unanimously.*

Discussion continues regarding the specifics or the support that will be offered.

**E-Mail Listserve:** (Elizabeth & Bobbi) Bobbi sent a great deal of information to the Membership Committee regarding listserves. Elizabeth circulated a hand out with various proposed Listserve rules and guidelines. Board discussed the number of communications that should be sent and when. The Board reviewed and suggested the following changes:

#6 Must meet Board approval.

Then discussion ensued regarding the wording. The following were additional suggestions:

All announcements should meet WAEE approval. Timely communication should pertain only to WAEE and be kept to a minimum.

Timely communications will be used sparingly and be directly related to WAEE Mission.

(Bobbi) ***Motion:*** The guidelines discussed are forwarded to the Membership Committee for their review. (Michael seconds) *Passed unanimously.*

3:00 p.m. Time Check

**Midwest Conference:** (Paul) Board discussed how the Midwest Conference should be handled in the future. Jim would like a history of the MEEC. Bobbi volunteered to check with Meta Reigel and Jim Engelson as to the original agreement between states. Board feels the conference is worthwhile.

**EE News:** (Group) Paul has an article from Northland College. A bio on Michael Flitter will be used. Mary Pardee will be asked to submit something on the Winter Workshop and the Administrative Assistant.

**Liaisons:** (Paul) The Board will discuss the various liaison positions at the December meeting.

Web Address: (Paul) Board discussed the need and use for the additional URL.  
(Elizabeth) ***Motion:*** That the site be reserved if the URL is available and if the cost does not exceed \$50.00. (Bobbi seconds)

Discussion: Bobbi would like the cost for a bookmark from the URL to our existing site. Christy will check pricing to see if this is a viable option.  
*Passed unanimously.*

**Elections:** (Paul) Paul will contact David Eagan about mailing regarding the elections.

**Display Board:** (Bobbi) Bobbi discussed the look, the logo and the need to emphasize networking with Denise.

**WEAC Conference:** (Paul) Michael Flitter can possibly work the conference. Bobbi and Mary will be back-ups.

**NAAEE:** (Michael Flitter) The NAAEE has lost staff members and relocated to Georgia. Board maintains the need to be a liaison. Michael will meet with Christy to discuss the 19 items to maintain affiliation. (Michael) ***Motion:*** That WAAE remains an affiliate member to NAAEE. (Elizabeth seconds)

Discussion: Paul would like to see a cap on the amount spent to remain a liaison. (Jim) ***Motion:*** To amend the aforementioned motion with a cap of \$200.00 to remain members. (Elizabeth seconds) *Passed unanimously.*  
(Michael) ***Motion:*** That WAAE participate in the Cake & Coffee and appropriate \$50 for the cake. (Jim seconds) *Passed unanimously.*

The Board discussed at length if the cost of pre-conference for NAAEE should be covered for Michael Flitter at a cost of \$600.00 including registration and conference.

(Bobbi) ***Motion:*** WAAE fund Michael Flitter up to \$600.00 with the qualification that he brings back some information and potentially train the Board on effective sustainable EE association management and development strategies. (Jim seconds) *Passed unanimously.*

Next meeting will be held Saturday, October 20, 2001 at 7:00 a.m.

(Elizabeth) ***Motion:*** To Adjourn. (Bobbi & Jim second) *Passed unanimously.*  
4:29 p.m.