

June 3, 2001 Meeting

Schmeckle Reserve, Stevens Point, WI

Board Members present: Paul Denowski, Elizabeth Janvrin, Jim McGinity, Bobbi Zbleski, Seth Huebner and Mary Pardee.

Others present: Christy Allar (Administrative Assistant).

Board Members absent: Michael Flitter, Michael Anderson, Geoffrey Bishop, Becky Clarke and Brandie Cheatham.

Paul Denowski, Chair, called the meeting to order at 9:24 AM.

Approval of the March, 2001 minutes. (Jim) **Motion:** To approve the March 2001 minutes. (Elizabeth seconds). *Passed unanimously.*

Public Input: None.

Treasurer's Report: (Mary). Mary distributed the financial report for February 8, 2001 to June 2, 2001 and an updated list of accounts. Board discussed the need for an established budget. A copy of the annual report will be presented at the next meeting. (Jim) **Motion:** To approve treasurer report. (Bobbi seconds)

Monies Update: (Mary and Christy) Mary states accounts have been moved to a non-charging account at F& M Bank. Mary and Christy will meet with the accountant and report back to the Board regarding the tax reporting situation at the next meeting. Discussion regarding working with the accountant to be a Treasurer duty. Board would like to see this added as a responsibility under Treasurer and Finance committee. Board would also like an update on the non-profit status to assure we have maintained our files accurately.

Contract for Administrative Assistant: Paul briefed Board on the renewal of the Administrative Assistant contract with the University of Steven Point. The contract will include funds for a work study position and be essentially the same as the previous years contract.

Scholarship Update and Set Policy: Jim handed out information regarding scholarships for the MEEC. The discussion ensued as to how the scholarships should be paid out, the amounts, what should be required of the recipients. Paul suggests let the conference committee decide. Elizabeth has concerns about wiping out the scholarship account. (Mary) **Motion:** Set aside \$800. For the MEEC scholarships and the \$684 come from the scholarship account and the remainder be used from the checking account.

3 ayes, 1 nay Motion passed.

Discussion then continued regarding the auction. What percentage of funds raised will go to the Scholarship fund.

Item tabled.

Policy Book: (Elizabeth) The old minutes from meetings will be found and then compiled into a policy book.

EE News: The MEEC will be covered in an article by Mary Vymetal-Talor. Elizabeth has an article regarding “Meet the Board”. Bobbi will be doing something on the web page. There is discussion on the Scholarship information being put in.

Adventure Weekend: There was discussion as to why it did not take place this year. Paul asks “do we want out of the sponsor position” or what role will we play in the future? The overall response is that we still want to be involved but not take this over. Elizabeth suggests we put this on the agenda for August and discuss how this will affect our goals.

11:05-11:15: Break

MEEC: (Jim) We received \$1,000.00 from the WI Energy Corp. We will have the materials for registration printed and mailed around mid-June. Everything is going fairly well, but we need more volunteers. Christy Allar will be doing the registration.

Winter Workshop: (Mary) Someone has been hired for the keynote speaker. More information will be coming.

Fall Conference: (Bobbi) Location may be Eau Claire or Northland. A file will be started with site information as it is received.

Student Report: (Seth) A contact list has been divided between Seth and Brandie. They will be contacting the student groups by September.

Membership Committee: (Elizabeth) There was a very low response for the December renewals. The Membership Committee will draft a letter to be sent to some of the previous members.

Networking: No representation at this meeting.

Nature Center: This will be discussed at the August meeting.

E-Mail: There was discussion on the format. The overall opinion was that we needed to keep it simple and easy to open. They would like a simple heading. Elizabeth is willing to work on guidelines for the August Board meeting covering the content and timeframe suggestions. Board members will be e-mailed to let them know to get feedback to Elizabeth.

Time check: 12:00 p.m.

Midwest Conference: Paul states would like to see a round table discussion. We want to have our thoughts prepared in advance. Please give thought as to how you would like to see the conference handled and bring ideas to the August Board meeting.

Option 1: Midwest conference every four years, all states participate. You would only be hosting once every 16 years.

Option 2: Midwest conference every other year, rotating between states.

Other Agenda Items:

- 1) There was discussion regarding how the Board can be more accountable. How can we reinforce to members that what we signed up for, we do.
- 2) There was discussion on the need for an endorsement policy. This will be brought up in August when there will be more Board members present.
- 3) WEAC Conference was discussed. (Jim) **Motion:** That WAEE signs up for booth. (Bobbi seconds) *Passed unanimously.* Christy will sign WAEE up.

Next meeting will be held August 26, 2001.

Meeting *adjourned* at 12:49

Respectfully submitted,

Christy Allar