

March 3, 2002
Board Meeting
CWES

8: 40 Call to order. (Paul)

Members Present: Gail Epping, Mary Pardee, Mary Vymetal-Taylor, Michael Anderson, Rebecca Clarke, Colleen Robinson, Amanda Dworak, Jim McGinity and Paul Denowski

Others Present: Geoffrey Bishop, Michael Flitter, Christy Allar

Approval of December 2001 minutes: Mary VT needs to be included in #6. Motion to approve with change noted. (Mary P.) Second. (Jim) Discussion. Motion carried.

Approval of minutes from February 2002: Mary VT wants objection changed to miscommunication of process or lack of notice. Mary P. wants WI Workshop note changed to "will be booked" not "booked". Gail noted that she volunteered to be liaison to K-12 Forestry Education. Motion to approve minutes with changes. (Gail) Second. (Jim) Discussion. Motion carried.

Public Input: Michael F. wanted to know why we have public input and why it's so soon.

Treasurer Report: Mary/Christy: MEEC totals will need a paper trail for the \$5000.00 in printing costs. EPA donated the funds for printing. So Donations and Printing costs will need to reflect this change. Jim also mentioned a possible grant coming for \$3000.00. Winter Workshop report will be adjusted with a few minor receipts to be entered and one deposit. Michael F. wanted to know why we have the fees for checking. Gail would like all future financial reports to have a financial summary or notes that will be remarked upon with asterisks.

Administrative Assistant Report: (Christy) Working on the membership database, compiled the Winter Workshop and MEEC financial reports, setting up a database for the Awards mailing, completed the CESA Awards mailing, completed the Nature Center mailing, working on the Fall Conference Call for Presenters, purchased a fax and set up a new workstation.

Michael Anderson offers to donate desk.

Committee Reports:

Executive Committee: (Paul) Reported that the office added the hub and added a phone line for the fax at a cost of \$400.00.

Winter Workshop: (Mary P.) A book for WW will be updated for the new chair regarding the Winter Workshop. Things went very well and the feedback was good. The thank you notes were very nice touch.

Lions Camp Fall Conference: (Rebecca) Stated that the Call for Presenters was updated. This item is tabled to be discussed later.

Student: (Amanda/Colleen) They will be doing a separate list serve for student members. The student scholarship form was passed on. They have gone over the list of contacts that were passed on by Seth and Brandie. The student members have been sending out job announcements and information.

Membership Committee: (Paul) The Board will be attempting to appoint a new Chair for this committee. The new chair will need to make the postcard for membership a priority.

Networking Committee: (Mike A.) He has made a template but didn't get finished. The template would assign a format for the member outings and the best way to make them public. He would like to work on the listserv and find a way to reach more traditional teachers. Mike Flitter wanted to contact teachers with a list from DPI, but was unable to reach anyone. There was some discussion as to where we were at for a media with regard for advancing environmental education. Geoffrey will donate the plastic holders for brochures that can be used with the display booth.

Liaison Report: (Paul) There is a need for a liaison on the board. This will be discussed later. April 10th, 2002 there will be a workshop regarding accreditation and recognition for programs that are held at Nature Centers. Kathe Conn is very enthusiastic about her new position.

Forestry Program: (Gail) She began with a reading of the mission statement. Program received a grant that is a partnership with WCEE. So far, 372 concepts have been discussed. They also have 10 different potential titles. This is a huge group with a variety of people and very exciting things going on.

Paul-letter from D. Engelson regarding the Ice Age Trail and a liaison. Mary VT was asked to be the liaison. The idea would be to develop educational information regarding the Ice Age Trail. They have not officially met yet. Jim M. has concerns about the new board members already being pulled away from WAEE stuff. How will this affect our priorities? Paul states we will come back to the rolls of liaisons later in this meeting. Mike F. makes note that he has been involved in Ice Age Trail things for some time.

Election of a Chair Elect: (Paul) the positions purpose will be to train the potential chair and most likely be elected into the position of chair at the Winter Workshop. Anyone can run for this position but would like someone that has some experience. Mary nominates Jim McGinity. Mike Anderson seconds.

Discussion. Jim McGinity will need to run for a second term. Rebecca states that it is commendable that we have someone that is willing to be on the Board for 6 years. "Word Up!" Gail would like to know is there a set number of Board members we should have. Motion carried.

Membership committee chair: Mary P. motions for Mary VT. to be Membership Chair. Gail seconds. Discussion. Motion carried.

Networking Committee chair: Jim M. nominates Mike A. for chair. Gail seconds. Discussion. Motion carried.

E-mail listserv: Christy will forward listserv guidelines to new Board Members. Listserv/electronic newsletters is assigned to membership committee.

Midwest Conference Leadership Clinic: Paul made everyone aware of this clinic that will be held on Nov 21-24, 2002 at the Illinois Midwest Environmental Education Conference.

10:30 Break

Grants: We have applied for grants with EPA and WEEB.

Scholarship Policy: The auction money is not for scholarships as has been assumed. Could someone check into scholarship funding? Colleen thinks they are incredibly important. Many students need those to get involved. Discussion regarding the auction funds and should they be for scholarship only. Mary VT thinks someone should look into the previous minutes and policy manual for reference to scholarships. Paul thinks we should look into the policy manual and look into some kind of proposal for the next meeting.

Budget: Paul states that the management committee will forward a draft of the budget before the next meeting.

Christy's Hours: Paul states that Christy's contract will be changed to 20 hours and the work study position will be funded.

Web Discussion Group/Edgateway: Discussion groups that we will be keeping up with. We will be possibly letting it go due to lack of involvement and it isn't user friendly. You must sign up as a member. Our proposal would be to let this go from our outreach efforts.

Board Priorities: 2002 WAEE Priorities list should be reviewed and the committees should review when planning. Discussion of the various duties for the committees. Networking needs to make sure the listserv guidelines are legally acceptable. Should networking and membership be discussing the listserv guidelines? What are the goals? We should be refining this before the next meeting. We also have the accomplishments listed on the back.

Web Discussion: Do we want something in addition to the Bulk e-mail? Is there anything we could be interested in, like a Message Board? Membership will look into someone to monitor some type of Message Board.

Liaisons: What is the role of liaisons. There should be someone involved with outside organizations that bring information to our Board.

WEEB	Pat Marinac
NAAEE	Michael Flitter
	We need someone to keep up w/e-mail (Mary VT) A letter will need to be sent to the Affiliate Chair. Paul will get information from Michael Flitter and take care of this.
Spring Adventure Workshop	Jerry Mullins
PLT	Susan Gilchrist
Wisconsin Forestry	Gail Epping
Ice Age	Mary VT.
Nature Environmental Section	Kathe Conn

Winter Workshop 2003: David Swanson has agreed to chair for the Winter Workshop and the dates will be confirmed for the first weekend in February 2003. The general consensus was for the first weekend in Feb. 2003.

EE News Articles: Paul states that articles should come to him and then he will forward to Christy to proof and forward on to Janet Hutchens along with mailing list. Mary VT asked if we can forward on to web site for more information. EE Organization (Michael) New Board (?) Winter Workshop (Mary/David) Fall Conference (Becky) Letter from Incoming Chair (Paul) by March 10. Christy can resend the EE News article deadlines via e-mail.

Statewide EE Professional Meeting: (Mary P.) There is talk of a statewide EE professional meeting done by WCEE, Dennis Yonkers.

Conference Rates for Retirees: Paul requests that we discuss the retiree fees for Winter Workshop and conferences. We need to determine things on an individual basis. The item will be tabled for future discussion.

Other Agenda Items: Northern EE Workshop do we want to participate as an exhibitor. Can we still get in as an exhibitor? March 21-23, 2002 are the dates. Mary VT wants to scour for members. Mike A. thinks if someone is willing to man it we should take advantage of it. Christy/Becky will check to see if we can still get into exhibit.

2002 Fall Conference: Who can chair this conference? Rebecca cannot handle the chair position. Tim Byers should be approached and asked to chair the Fall Conference 2002. We need a strategy to get a chair or two co-chairs. Some potential prospects are as follows: Lauren Ebbecke, Rob Nelson, Korie Klink, Brian Latus, Susan Simonson, Gregg Weiss and Rhonda Matty.

Paul is calling Tim Byers.
Mary VT is calling Korie Klink.
Gail is calling Brian Latus.
Paul is calling Rob Nelson.
Paul is calling Rhonda Matty.

May 19, 2002 next board meeting.

Motion to adjourn: (Gail) Mary VT seconds. Motion carried.