

WAEE Board Meeting
Minutes- 1/26/07- Treehaven
JEH

Bold/italic items are motions/actions/of special note

Present: Rebecca Westfahl (Chair)
Tanya Zastrow, Joey Zocher, Michael ring, Betsy Parker, Amy Workman, John Heusinkveld; Maggie Bishop, Kathy Sill, Rainey Kreis.

Guest presenter: Sunshine Bucholz

Mtg. Called to order at 5:10PM.

Introduction of new board members (Kathy, Rainey, Maggie) to existing board and discussion of each board members "focus/agendas" to new members.

Rebecca- chair, oversight and membership, re-branding.

Amy- membership- internal and external communication

Betsy- Advocacy

Tanya-membership

Cathy (new)- EE in schools

Maggie (new)- Legislative actions

John- conferences, membership

Joey- advocacy and grants

Rainey- student involvement/voice/membership

Ding- Awards

Presentation by Sunshine Bucholz on her role as WCEE web master and interface w/ WAEE web postings and updates (see attachment #1). Sunshine is involved with: Gov. high School EE Conf; WI Env. Science teachers Network; WCEE/WAEE Web Site "Clearing House" (no formal contract /agreement exists as to how WAEE information is presently shared with other EE groups); WAEE web pages (including board member restricted access site); WCEE liaison (standing for Randy Champeau – WCEE director); Sunshine wanted the board to review the WAEE website, what it currently offers and how it can change, adapt, contribute to a new portal EE website. She will be holding meetings of EE communication stakeholders from around the state and wants WAEE to be a partner on this new portal website. All are to review the EE in Georgia website. Sunshine offered a proposal on behalf of WCEE and Randy Champeau regarding the WAEE awards. The WAEE Award Plaques in WCEE ((see attachment #2 for itemization have not be updated or revised since 2003, or earlier in some cases. Its viewed as embarrassing by those folks in the center who see them every day. They should be updated OR the WCEE is taking them down. Randy realizes this is mostly a financial issue and ***has made \$\$ offer to aid in refurbishing if WAEE acts now on proposal for yearly upkeep for the awards.*** In other words, the center will pay for the plaques, new ones, engraving, and taking them down to get updated, or at least a portion of the cost BUT WAEE MUST COME UP WITH AN ACTION PLAN TO RENEW THE

PLAQUES YEARLY. Sunshine submitted a proposal for all that would have to be done for the plaque updates and the updates on the web.

Action item - Rebecca to get protected passwords to all board for restricted access site.

Action item- Ding to forward WAEE 2006 award bio's to Sunshine to add to web page.

Action item- Rainey to write up a proposal for existing award plaques and modifications based on info provided from sunshine. Proposal to be submitted board for review and then to Sunshine/Randy.

Motion: made by Amy seconded by Tanya_ - all in favor to have all plaques redone based on support of WCEE with uncovered expenses to come from unused Board Travel Fund

Awards discussion:. Changes needed. Poor number of nominations/ incomplete forms. Proposed changes mailed to board by Ding. Discussion tabled until next meeting.

Motion; made by Amy seconded by Ding, all in favor to officially recognize Rebecca as Chair and to nominate Betsy as chair elect.

WAEE budget temporarily “on hold” waiting for further updates from Carol on workshops and receipts.

Discussion of “Organizational Memberships”. Currently 2 memberships provided to organizations for \$180- includes cross listings and discounts for exhibitor booths at conferences. **“Online Forum”- as a possible member perk?(i.e. all can access to read, but to post in discussion must be a member).**

Action item- Betsy will draft a policy for online forum

Mgmt. Committee- (Rebecca)- Carol met w/ Randy to discuss time/involvement/ compensation issues. **Randy suggested .50/hour raise** (to come from WAEE budget). Carol will also be marking down more times that she is presently “off record” on.

Meeting in Madison of Mgmt. Comm w/ Randy, Sunshine and Crowley/Conn- Leopold Staff.- discussion there of “who does what” on web- WAEE/WCEE. Policy for info sharing, EE Clearinghouse of listings/information/updates. Randy stated that “political climate” is presently good, and that as a result of a call from Doug LaFollette

Action item- WAEE needs to send letter of support to DPI for EE Consultant position.

Action Item- Joey will draft letter and submit to board for review.

Action item- Rainey suggested to have letter posted on web page for members to see and use as template for their own letters of support. “Advocacy toolbox” discussion.

Action item- Rebecca – will contact Randy to find who to send letters to.

Membership Committee- waiting to hear status of pending grants. Member outings being promoted (Cave of the Mounds). Calls being made to members/past members- some not called because “at work” numbers. 20% of survey members who indicated desire to serve actively are. 17 on roster, 2 attending. Need for help w/ committee development (outside person?).

(John stepped out at this point- Ding recording).

Motion- Joey to extend meeting, seconded by Amy, all in favor.

Ding questioned way of alerting members better of meetings. Amy- concerns about email and -?? People's "trials/tribulations?". Nertz tourney sign up in process for Winter Workshop.

5 pending grants could mean excessive workload for WAEE- need for help?

Action item-Joey plans to continue pursuing Beldon for grant prospects (possibly \$200K).

WAEE- "Audit" discussion;

Motion made by Joey and seconded by Amy, all in favor to approve 1). Financial Policy and 2). Non-Discriminatory Policy (See attached).

Action item- Rebecca will send to UWSP/WCEE audit to review, all agreed that we can amend the financial policy as needed and as conditions arise by electronic vote.

Discussion if accountant can do audit review "pro- bono" if not presently employed by WAEE.

Meeting adjourned at 7:30 PM.