

Email message to all participants – sent Friday, August 19, 2005

Leadership Clinic Design Workshop Participants.

We are looking forward to meeting and working with you in Seattle next month! We expect this workshop to give your team some new ideas to inspire creativity, action and results in your own state-wide events...as well as time to plan your event(s) as a team!

There are a couple of things we would like from you.

- 1) If you haven't already, please go to <http://www.uwsp.edu/cnr/neeap/programs/LCDW/survey.html> and fill out our short "Participant Input Survey." We ask that you have this filled out by next week Wednesday (August 24).
- 2) Please contact NEEAP with the following information by **August 30, 2005** (we will make your room reservations):

Name:

Arrival date:

Arrival time:

Departure date:

Departure time:

Roommate Name:

Please help us in stretching our grant funding as far as we can! Single rooms and double rooms are the same cost per night, so the more of you who double up, the more travel expenses we will be able to cover (All double rooms have two queen size beds). We do understand that there are folks who will need a single room. [There is an attached list \(Excel and PDF\) of participants if you would like to contact your roommate ahead of time...we would be happy to pair you with someone if you would like.](#)

- 3) If you need to stay a day earlier or later at Cedarbrook, please contact us ASAP so we can make sure to have enough rooms available. (Please note that extra days will be subtracted from your team budget).

Attached is a PDF with detailed information regarding logistics. There will be a draft agenda available by the end of August. For updated information regarding the 2005 Leadership Clinic Design Workshop, visit the website at <http://www.uwsp.edu/cnr/neeap/programs/LCDW/index.html>.

Please contact me with any questions.

Amy Kowalski

Communications Specialist
National Environmental Education Advancement Project
College of Natural Resources
University of Wisconsin-Stevens Point
Stevens Point, WI 54481
P: 715-346-4748
F: 715-346-4385
www.uwsp.edu/cnr/neeap