

INTERIM PROGRAM POLICIES
(for those attending an Interim Session)
ALL CHILDREN MUST BE 2 TO 10 YEARS OLD

PLEASE READ - SIGN & RETURN

The following are Campus Interim Child Care interim program policies:

1. Eligibility

One parent/guardian must be:

- a. Enrolled in the university during the interim session (August interim there are no classes)
- b. A faculty/staff member currently working
- c. An employed university student
- d. An employed alumni
- e. An employed community member (August interim only)

2. Hours

January & May/June Interim Monday - Friday 7:30am to 5:00pm
August Interim Monday – Friday 7:15am to 4:30pm

3. Location

Delzell Hall - lower level - 910 Fremont Street.

4. Fees

Same as HRG-UCLCC rates effective June 18, 2007

6. Payment

Checks preferred, or an alternative arrangement can be made with the director. All fees are to be paid within two weeks of the billing period. Please make checks payable to "Campus Interim Care".

7. Schedules

Your child's schedule can be different for different weeks and it is not necessary to sign up for each week of the interim. All schedules during interim periods are considered permanent after your child's first day. Families are only charged for the time and days contracted for. If you change your schedule after the first day Interim session starts, than a two week notice is required and only half credit will be given. In short, to not get charged for times not attending, the center must have your schedule by day one of each interim session, otherwise academic year policies are followed (2-week notice for ½ off).

8. All Interim periods have separate registrations. You must register for each period and pay the registration fee each time.

9. Interim sessions are as follows:

- Late Spring (May/June)
- Summer Break (August)
- Winterim (January)

10. **The Interim program is not part of our academic year or eight-week summer program. It is not nationally accredited, but will follow state licensing guidelines. A HRG/UCLCC Lead Teacher, support staff, & UWSP students who meet the standards suggested by the Department of Social Services will staff the program. It is called "Campus Interim Child Care" not HRG/UCLCC. The majority of Lead staff is on vacation during interim periods. Staff lists are available upon request. The program is recreational based and a development curriculum is followed.**

I have read, and understand the above policies.

Print name _____

Signature

Date

March 2007