

UWSP Accreditation
“It’s All About Learning”

Accreditation Steering Committee
Meeting Notes from Friday, November 17, 2006
North DeBot Dining Center
7:15-8:30 am

Present: Bob Mosier, Dave Arnold, Patti Becker, Karyn Biasca, Neil Heywood, C.R. Marshall, Wayne Sorenson, Julie Zsido

I. Our Thoughts are with Steve Bondeson

The Steering Committee expressed their heart-felt desire for a sound and speedy recovery for Steve, after his recent surgery. The Steering Committee has Steve and his family in their thoughts.

II. Announcements

Please have the Criterion Task Force members get their photos to Justin Poggemann. It has been helpful for people viewing the website to connect names and faces.

III. Reports from the Criterion Task Force (CTF) Chairs

Criterion Task Force (CTF) One: Karyn Biasca The first CTF has been meeting and sorting through the core components for CTF One. They are beginning with core component 1b (“In our mission documents, UWSP recognizes the diversity of its learners, other constituencies, and the greater society it serves”). There is a plethora of material, with evidence of our successes and challenges in this area. Ron Strege has been an excellent resource in this area.

During their last meeting, they focused on core component 1c (“Understanding of and support for the mission must pervade UWSP”). Some challenges exist for the university with respect to providing evidence for 1c. The CTF is collecting mission statements from across the campus. They also discussed 1e (“UWSP upholds and protects its integrity”) as it relates to strategic planning.

Criterion Task Force (CTF) Two: C.R. Marshall The CTF is moving forward. The discussion and feedback from the second Open Discussion was very helpful for the CTF Two members. They are re-organizing some things based on that discussion. They are spending more time on 2a (“UWSP realistically prepares for a future shaped by multiple societal and economic trends”), since it has more complex parts. They will then move to 2b (“UWSP’s resource

base supports its educational programs and its plans for maintaining and strengthening their quality in the future”), 2c (“UWSP’s ongoing evaluation and assessment processes provide reliable evidence of institutional effectiveness that clearly informs strategies for continuous improvement”), and 2d (“All levels of planning align with UWSP’s mission, thereby enhancing its capacity to fulfill that mission”). CTF Two will be working with CTF One on several of their common concerns with respect to the self-study. C.R. Marshall hopes to have written material from CTF Two to Dave Arnold in February.

Criterion Task Force (CTF) Three: Patty Holland Criterion Three is going well. They decided to split the four core components among the task force members. Patty will coordinate the four responses to the core components for CTF Three into one unified piece. Patty has received a 19 page document with bullet points on core component 3b (“UWSP values and supports effective teaching.”). The CTF members working on 3c (“UWSP creates effective learning environments.”) and 3d (“UWSP’s learning resources support student learning and effective teaching.”) are working together because of overlap between the two core components. The task force members are gathering a great deal of information and then narrowing down the final content.

Criterion Task Force (CTF) Four: Patti Becker The Criterion Four team is developing lots of lists of information. Each CTF Four member is working on a separate core component. The CTF is in the divergent phase currently. They will be moving to a convergent phase soon.

Criterion Task Force (CTF) Five: Neil Heywood The Criterion Five team is working on gathering information in as wide a fashion as possible during this month and next month. Rob Manzke’s office of Student Involvement and Employment and Mike Pagel’s office of Career Services have a great deal of useful information. They are also looking at the four colleges’ annual reports, as well as the National Survey of Student Engagement (NSSE) data. They are following the Holland matrix with its eight major points. They are examining internships for credit and non-credit, as well as salaried and non-salaried positions. They are gathering information about faculty and student research for its service-oriented components. They are developing an on-line survey.

IV. Review of the GDR Team Visit

The Steering Committee reviewed the observations and recommendations from the GDR visiting team as communicated in their November 3 verbal report to the campus, prior to leaving UWSP. The Steering Committee felt the visit was very helpful, providing a number of significant recommendations for the campus to work on prior to, and after, the Higher Learning Commission review team visit in March 2008. The Steering Committee commended Steve

Bondeson for the excellent job he did in organizing and coordinating the GDR review process.

V. Marketing Plan

Design of the Self-Study Report Wayne Sorenson, Julie Zsido, and Dave Arnold talked about a proposed plan to develop a design for the self-study report. Wayne has scheduled a meeting for Tuesday, November 21 with himself, Julie Zsido, Dave Arnold, Jerry Blanche, Meas Vang, and Bob Mosier to discuss the development of this design. The design would potentially include a cover in color, chapter dividers, a page template with headers and footers, among other features. It would potentially be a one to two color design, with black print for the main text. There could be color graphs, although that is not certain at this point.

UW-River Falls Card With respect to the UW- River Falls card with their mission and core values stated on it, Wayne will contact Gorden Hedahl to find out more information as to how the card was developed and the process that UW-River Falls engaged in to develop the mission and core values statements.

As a follow-up to the discussion about the card in the Steering Committee meeting, Wayne received information from Gorden Hedahl on how UW-River Falls developed the card:

- The card was not developed specifically for the HLC site visit.
- The Chancellor began a process of visioning and focusing the mission statement.
- The introduction to developing the visioning statement happened during the same week as open meetings for the campus regarding the self-study process.
- The statement was developed by the campus leadership team, with feedback electronically and in a number of meetings on campus.
- The statements were endorsed by the governance groups.
- The card has been distributed to the entire campus and community.

Schedule for the Next Open Discussions The schedule for the next open discussions will be: Criterion Three in February; Criterion Four in March; and Criterion Five in April. The focus of the open discussions for second semester will be on the information that has been collected by the third, fourth, and fifth CTFs. A suggestion was made to have invitations go out to people from the Provost prior to the open discussion meetings. It was also suggested that the dates for the open discussions be listed in the Calendar of Upcoming Events, prior to the discussions being held.

VI. The Editing Process

Dave Arnold is working with Julie Zsido and Wayne Sorenson on the design of the self-study report. Dave is also working on ideas for the formatting and incorporating information from the five CTFs into the report.

VII. The Virtual Resource Room (VRR)

Justin continues his fine work on the Virtual Resource Room. He is working on having the VRR left menu stay open when people are looking at documents within the different specific areas on the right of the VRR. Several ideas were brainstormed about future additions to the website.

VIII. Community Member for the Steering Committee

The Chancellor would like a community member added to the Steering Committee. Bob Mosier will talk with the Chancellor about that process.

IX. Meeting of All Criterion Task Force Members

There is interest on the part of Criterion Task Force members to meet as a total group in which all CTF members would have a chance to hear plans and reports from each of the CTFs. There would be a chance for questions and interaction about areas of overlap between criteria, as well. It was suggested that the week of February 1st would be good to hold the meeting. The logistics of the meeting will be discussed at the next meeting on December 1. CTF chairs will talk to their members about what they would like to see in that meeting.

X. Diversity

There was a request from Neil Heywood for a review and discussion on diversity at UWSP at the next meeting of the Steering Committee on December. For your information and review, the Diversity Plan 2008 and Diversity Plan 2008-Phase II are contained in the VRR under the Chancellor's Office; Plans; coded CO PL 430.05 and CO PL 430.06.

XI. The Next Meeting

The next meeting will be December 1, 7:15-8:30am in the DeBot Dining Center. There will be one more meeting this semester after the December 1st meeting.