

# **UWSP ACCREDITATION**

## **It's All About Learning!**

Accreditation Steering Committee  
Meeting Notes from Friday, March 9, 2007  
Founders Room, Old Main

Present: Karyn Biasca, Dave Arnold, Patti Becker, Steve Bondeson, Neil Heywood, Patty Holland, C.R. Marshall, Julie Zsido, Wayne Sorenson, and Bob Mosier.

### **I. Announcements**

Review Group of the Strategic Planning Process C.R. Marshall reported on the plans of the Review Group of the strategic planning process. The primary work of the Review Group will be to receive feedback on the drafts of the mission and values statements, generated by the strategic planning session group. C.R. is working on a survey to get feedback on the values statements. There will be multiple methods available for individuals to provide feedback on the drafts of the mission and values statements.

Responses to the 1998 NCA Review Team's Recommendations Bob Mosier shared a copy electronically of the current responses to the 1998 NCA review team and a hard copy of the 2001 institutional response, written by Charles Clark. Bob was appreciative of the editing assistance on the response document from Charles Clark, particularly on the section dealing with UWSP planning under Chancellor Tom George. As the Executive Assistant to Chancellor George, Charles has a strong historical knowledge of that period of time involving University planning.

Register by March 23 for the HLC Conference Patty Holland reminded the Steering Committee to complete their registrations for the HLC annual conference prior to March 23.

### **II. Strategic Planning Process**

Strategic Planning Process Report Karyn Biasca and Bob Mosier shared about the UWSP strategic planning process. On March 5, a strategic planning session was held at the Portage County Annex and was facilitated by Mark Hilliker of the Portage County Extension. The session focused on brainstorming about the strengths, weaknesses, opportunities, and threats related to UWSP. These ideas were to form the background of the next session on March 8, which dealt with the development of a draft on a mission statement and values statements for UWSP. The SWOT analysis parts were not voted on, but were intended as brainstorming ideas to aid the mission and values statements discussion. On March 8, the strategic planning session

group developed a draft of a mission statement and values statements. On March 12, the strategic planning session group will review the pros and cons of three strategic planning models from 3 UW System schools. These ideas will be further developed by the current coordinating planning group. A draft of a strategic planning model will be developed for discussion by the strategic planning group in the April 26 meeting of the strategic planning group for potential implementation in the fall.

A separate review group, chaired by Joan North, with C.R. Marshall as a member, is sending the mission and values statement drafts out for review and feedback. The SWOT analysis and the pros and cons of the planning models will be sent out also, but for information purposes only and not for review.

### **III. Discussion of Section 5.2 in the HLC Accreditation Handbook**

Meeting the HLC Review Team's Expectations Steve Bondeson led a discussion with the Steering Committee about 5.2, "The Self-Study Process in Accreditation," from the Handbook of Accreditation. The Steering Committee reviewed "Hallmarks of an Effective Self-Study Process", "Practical Advice for Creating and Conducting an Effective Self-Study Process", "The Self-Study Design", and "Hallmarks of an Effective Self-Study Report". In a future meeting, the Steering Committee will discuss 5.4, "Preparation for and Participation in the Comprehensive Visit".

### **IV. Reports from the Task Force Chairs**

Criterion Task Force One: Karyn Biasca Karyn has emailed to Criterion Task Force One a draft of the chapter that has been developed thus far for discussion. The progress of the chapter is going well.

Criterion Task Force Two: C.R. Marshall C.R. stated that 3 of 4 core components for CTF Two will be finished in the near future. The fourth core component will take more work.

Criterion Task Force Three: Patty Holland: Patty reported that she has written more on the chapter and will have more written material after spring break.

Criterion Task Force Four: Patti Becker Patti stated that she is taking over the writing of one core component and assisting with part of another one. The material in the chapter will be tied together after spring break. Patti has a number of documents available for the Virtual Resource Room. She is working on coding the documents.

Criterion Task Force Five: Neil Heywood Neil reported that his goal was a draft of his chapter by April 10. He has put material into D2L. In D2L 5b,

there is a lot of information. He thanked Cindy Marczak for her assistance in generating information for Criterion Five.

## **V. Report from Marketing**

Letter to regional businesses, government leaders, and others Julie reported that a letter has gone out to approximately 120 individuals in the Central Wisconsin region from the Chancellor and Provost informing them about the self-study process. Newsletters were included with the letter.

Open Discussions Julie reported that the Open Discussion for Criterion Four will be on Wednesday, March 14, from 3:30-4:30pm in Room 116 CPS. The Criterion Five Open Discussion will be on Tuesday, April 10, from 3-4pm in Room 230 CPS.

Next Newsletter Julie stated the deadline for articles for the next newsletter is March 20. She will be working on the newsletter over spring break. Some of the areas to be covered will be an update on the process and Criterion Three.

Reservations and Timeline for the HLC Review Team Wayne reported that reservations for next year for the HLC Review Team for the University Center will begin March 26. He reviewed the new University Center reservation policies with the Steering Committee. Wayne would like to discuss the timeline for the Review Team's visit, as well as items related to preparing for the visit in the near future.

## **VI. Report from the Editor**

Timeline for drafts Dave Arnold stated that he would like chapter drafts by late April in prose form. He will be working on the development of a complete draft of the self-study report by June 1, 2007. He is currently working on the introduction to the self-study.

## **VII. Next Meeting**

The next meeting of the Steering Committee will be on March 30, 2007, from 7:15-8:30am in the Founders Room of Old Main.